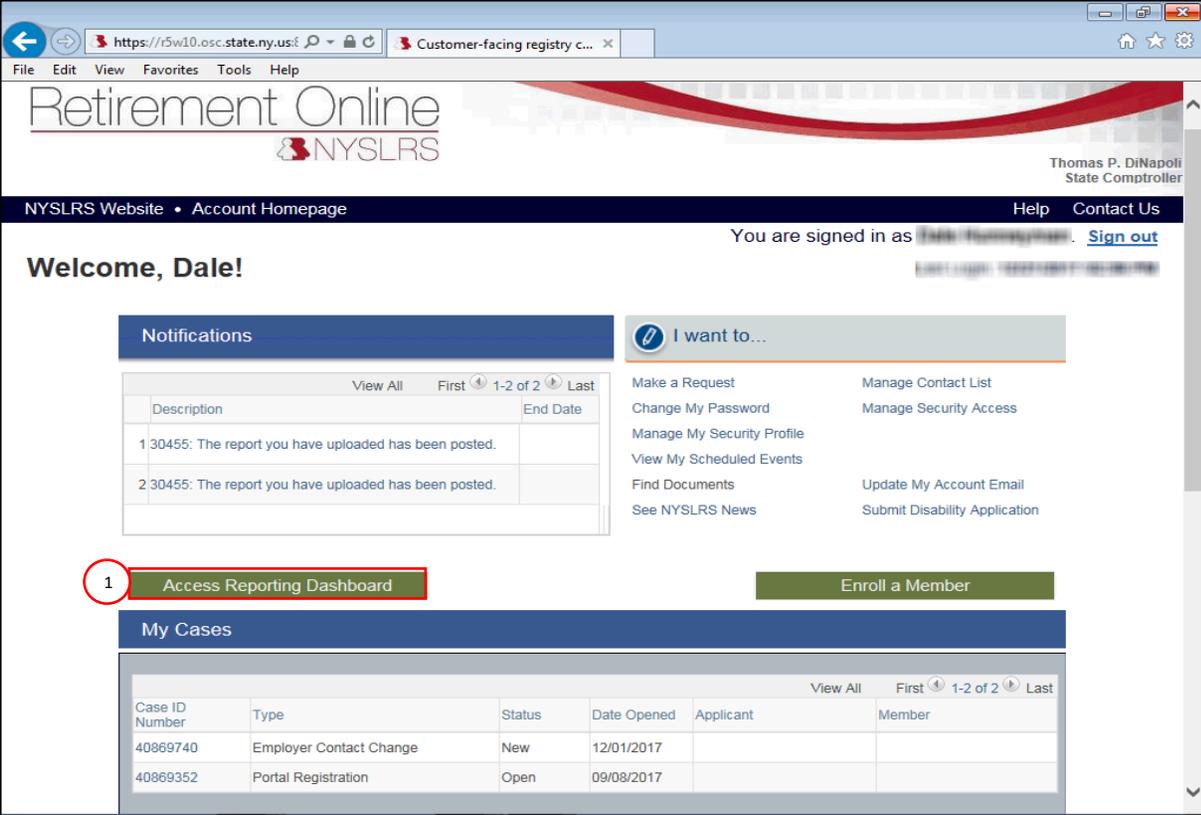


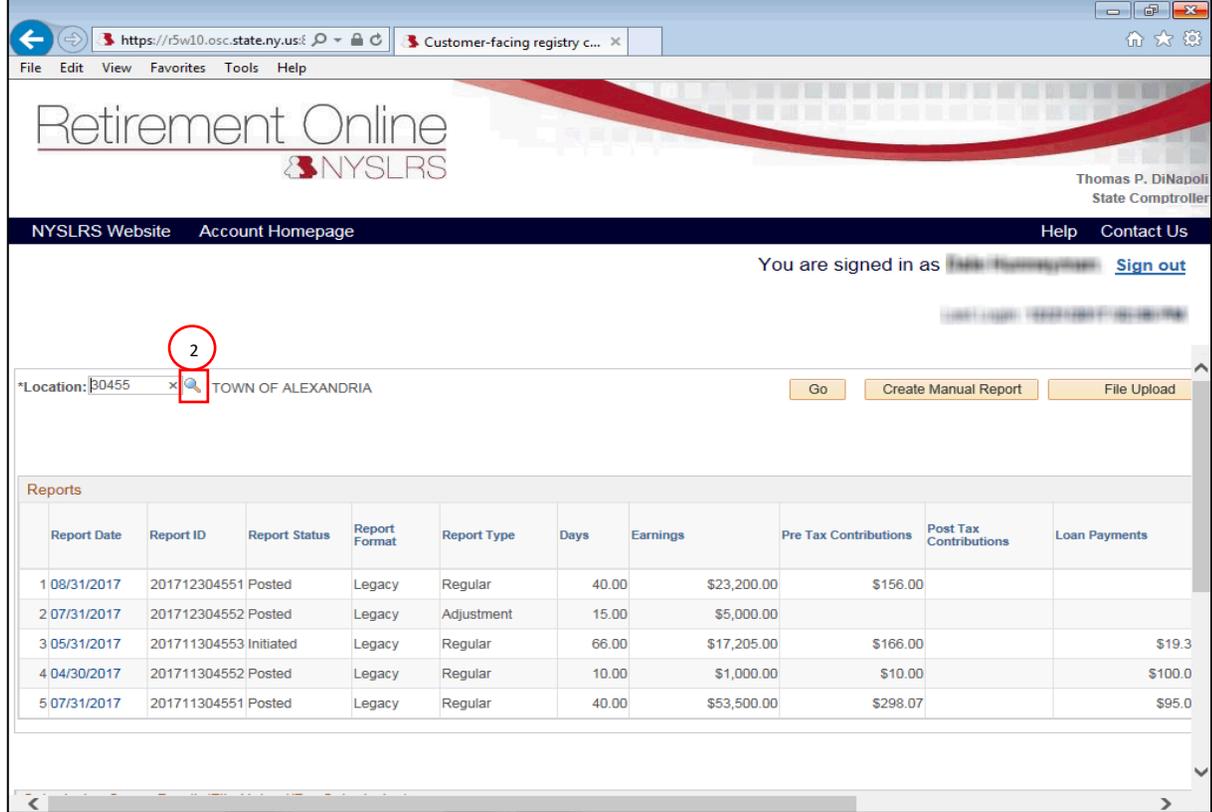
Thomas P. DiNapoli, State Comptroller

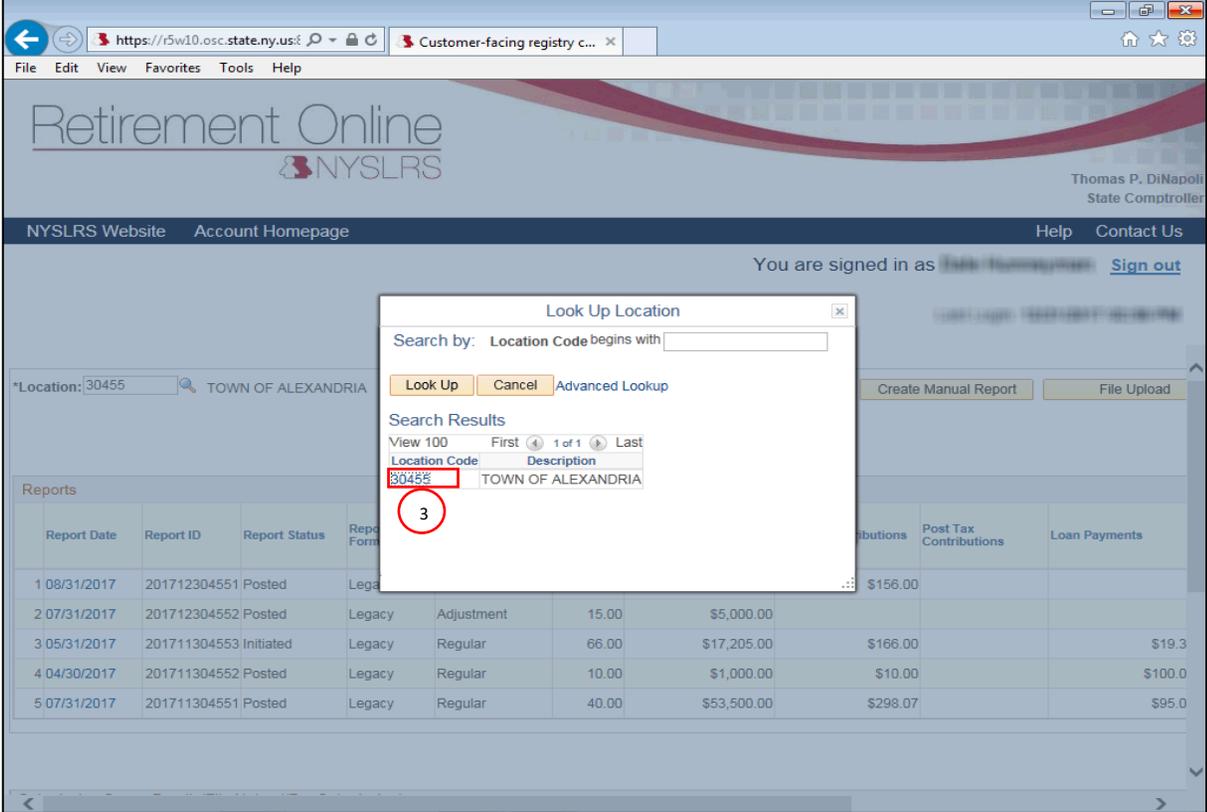


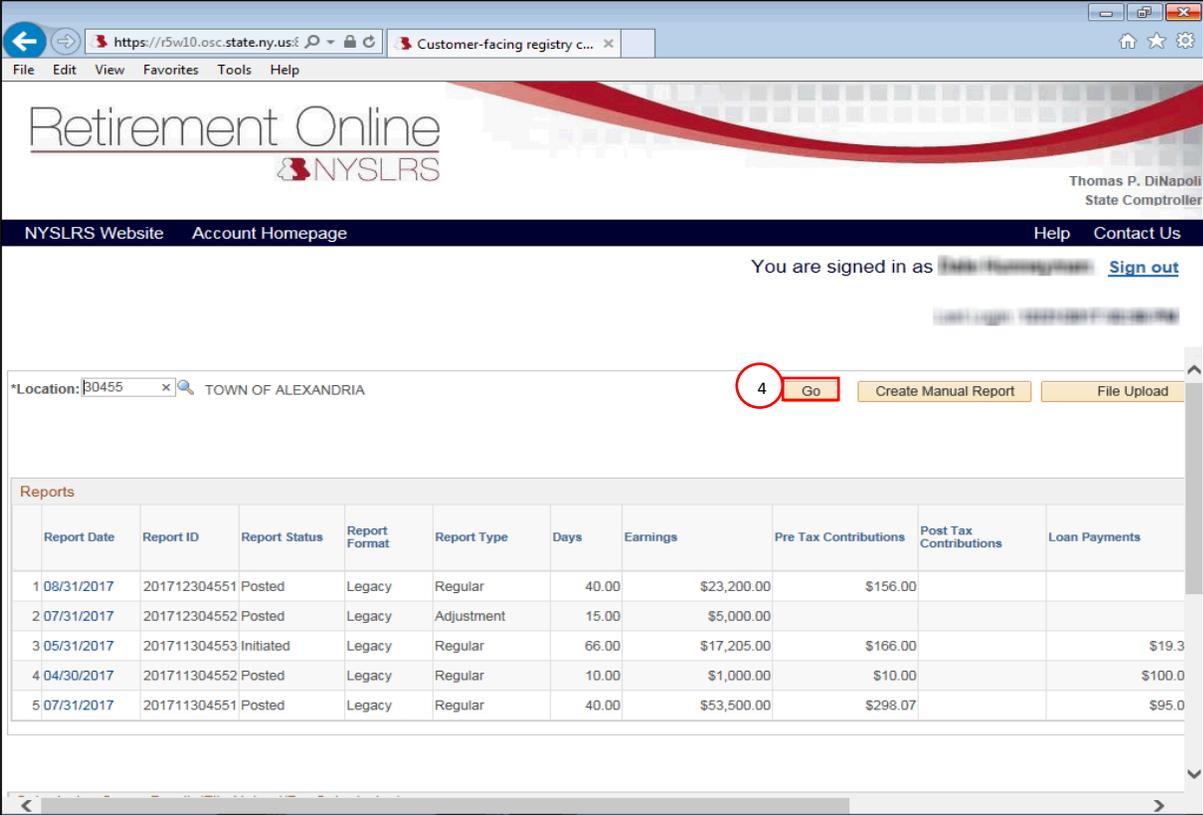
## Create a Manual Legacy Adjustment Report

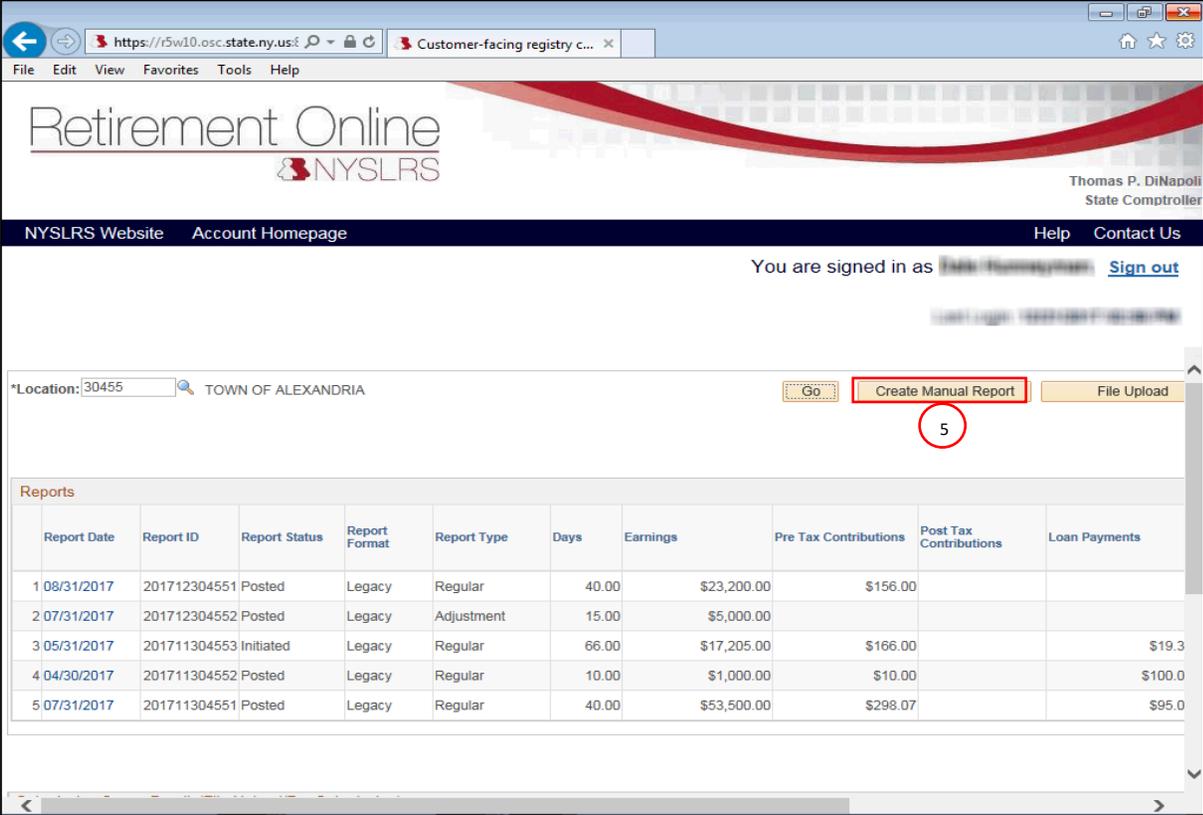
This guide shows you (as an employer reporting submitter) how to create a manual adjustment report using the legacy reporting format within *Retirement Online*. You would use this report to edit an employee's total days or total earnings for a previously reported month.

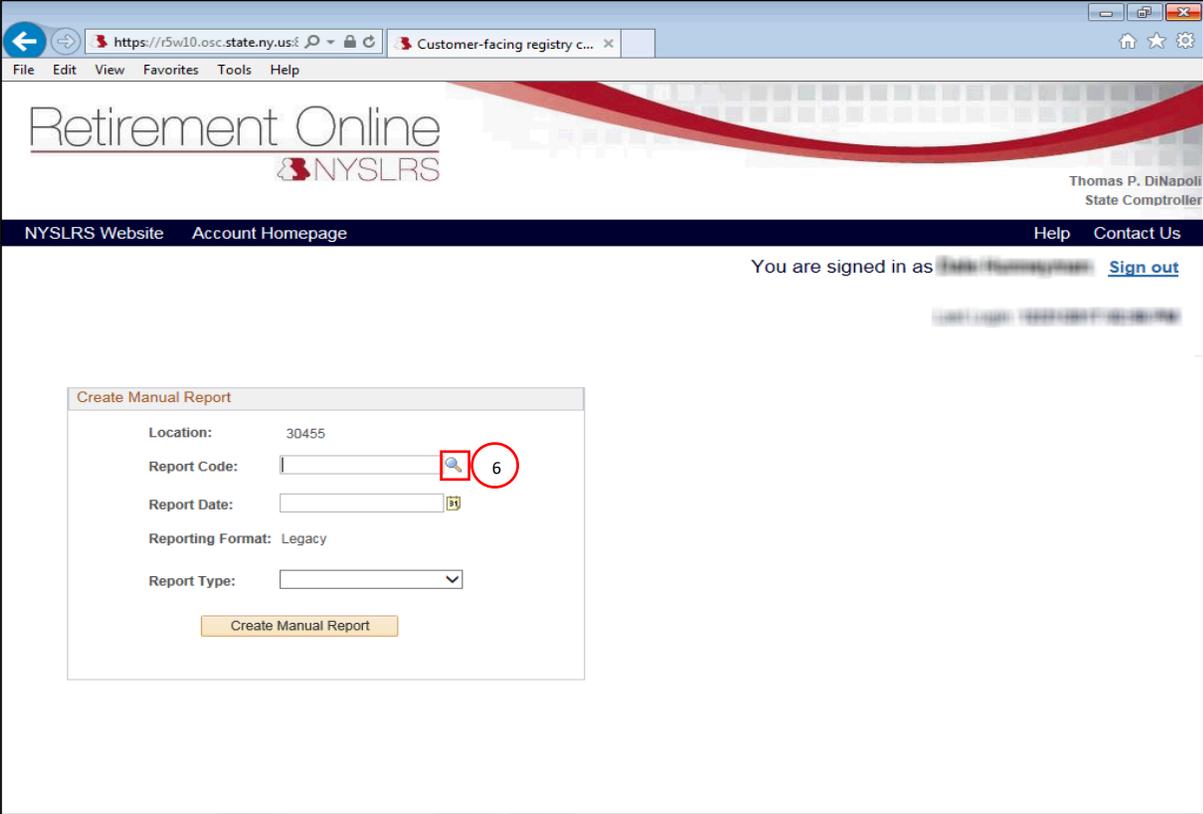
| Step      | Action                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>1.</p> | <p>On your <i>Retirement Online Account Homepage</i>, click the <b>Access Reporting Dashboard</b> button.</p> <p style="border: 1px solid black; padding: 2px; display: inline-block;">Access Reporting Dashboard</p> |  <p>The screenshot shows the Retirement Online Account Homepage. At the top, there is a navigation bar with 'NYSLRS Website' and 'Account Homepage'. Below this, a 'Welcome, Dale!' message is displayed. A 'Notifications' section contains two entries: '1 30455: The report you have uploaded has been posted.' and '2 30455: The report you have uploaded has been posted.'. To the right, an 'I want to...' section lists various actions like 'Make a Request', 'Change My Password', etc. At the bottom, a 'My Cases' table is visible. A red box with the number '1' highlights the 'Access Reporting Dashboard' button, which is located below the notifications and above the 'My Cases' section.</p> |

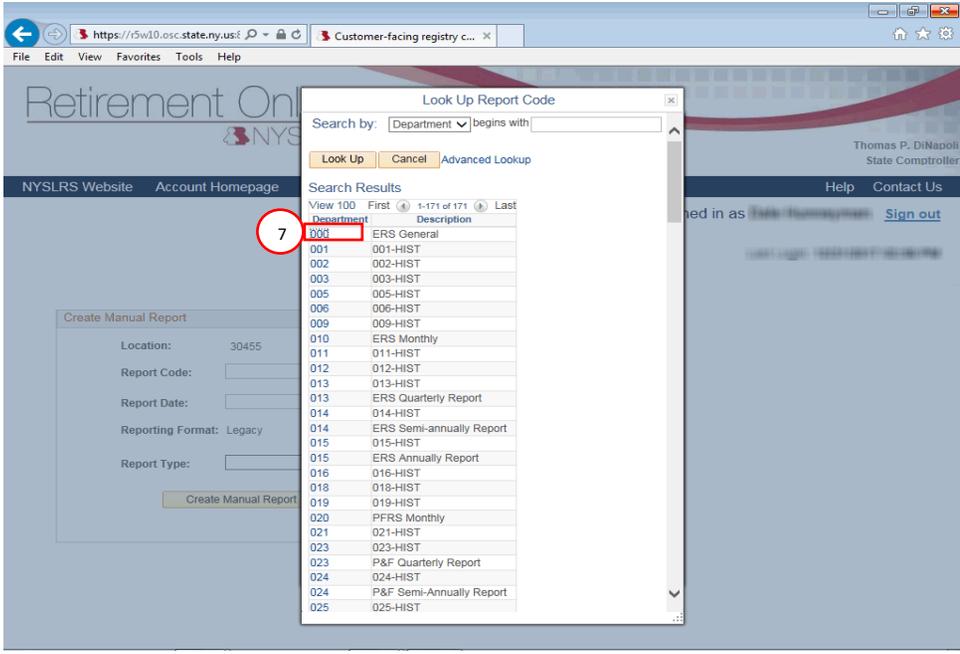
| Step         | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |             |               |               |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
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| <p>2.</p>    | <p>The <i>Employer Reporting Dashboard</i> page will appear. Select your Location. To view a list of all your available location codes, click the <b>Look Up</b> icon next to the <b>Location</b> field.</p>  <p><b>Note:</b> If you have access to more than one location code, the location field will be blank. If you only have access to one location code, it will be entered automatically.</p> |  <p>The screenshot shows the Retirement Online interface. At the top, the browser address bar displays 'https://r5w10.osc.state.ny.us:'. The page header includes 'Retirement Online' and 'NYSLRS'. A navigation bar contains 'NYSLRS Website', 'Account Homepage', 'Help', and 'Contact Us'. A user is signed in as 'John Thompson' with a 'Sign out' link. Below this is a search bar for location codes. The search field contains '30455' and 'TOWN OF ALEXANDRIA'. A 'Go' button is next to the search field. Below the search bar is a 'Reports' table with the following data:</p> <table border="1"> <thead> <tr> <th>Report Date</th> <th>Report ID</th> <th>Report Status</th> <th>Report Format</th> <th>Report Type</th> <th>Days</th> <th>Earnings</th> <th>Pre Tax Contributions</th> <th>Post Tax Contributions</th> <th>Loan Payments</th> </tr> </thead> <tbody> <tr> <td>1 08/31/2017</td> <td>201712304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$23,200.00</td> <td>\$156.00</td> <td></td> <td></td> </tr> <tr> <td>2 07/31/2017</td> <td>201712304552</td> <td>Posted</td> <td>Legacy</td> <td>Adjustment</td> <td>15.00</td> <td>\$5,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 05/31/2017</td> <td>201711304553</td> <td>Initiated</td> <td>Legacy</td> <td>Regular</td> <td>66.00</td> <td>\$17,205.00</td> <td>\$166.00</td> <td></td> <td>\$19.3</td> </tr> <tr> <td>4 04/30/2017</td> <td>201711304552</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>10.00</td> <td>\$1,000.00</td> <td>\$10.00</td> <td></td> <td>\$100.0</td> </tr> <tr> <td>5 07/31/2017</td> <td>201711304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$53,500.00</td> <td>\$298.07</td> <td></td> <td>\$95.0</td> </tr> </tbody> </table> | Report Date   | Report ID   | Report Status | Report Format | Report Type           | Days                   | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments | 1 08/31/2017 | 201712304551 | Posted | Legacy | Regular | 40.00 | \$23,200.00 | \$156.00 |  |  | 2 07/31/2017 | 201712304552 | Posted | Legacy | Adjustment | 15.00 | \$5,000.00 |  |  |  | 3 05/31/2017 | 201711304553 | Initiated | Legacy | Regular | 66.00 | \$17,205.00 | \$166.00 |  | \$19.3 | 4 04/30/2017 | 201711304552 | Posted | Legacy | Regular | 10.00 | \$1,000.00 | \$10.00 |  | \$100.0 | 5 07/31/2017 | 201711304551 | Posted | Legacy | Regular | 40.00 | \$53,500.00 | \$298.07 |  | \$95.0 |
| Report Date  | Report ID                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Report Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Report Format | Report Type | Days          | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 1 08/31/2017 | 201712304551                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 40.00         | \$23,200.00   | \$156.00              |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 2 07/31/2017 | 201712304552                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Adjustment  | 15.00         | \$5,000.00    |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 3 05/31/2017 | 201711304553                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Initiated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Regular     | 66.00         | \$17,205.00   | \$166.00              |                        | \$19.3        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 4 04/30/2017 | 201711304552                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 10.00         | \$1,000.00    | \$10.00               |                        | \$100.0       |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 5 07/31/2017 | 201711304551                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 40.00         | \$53,500.00   | \$298.07              |                        | \$95.0        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |

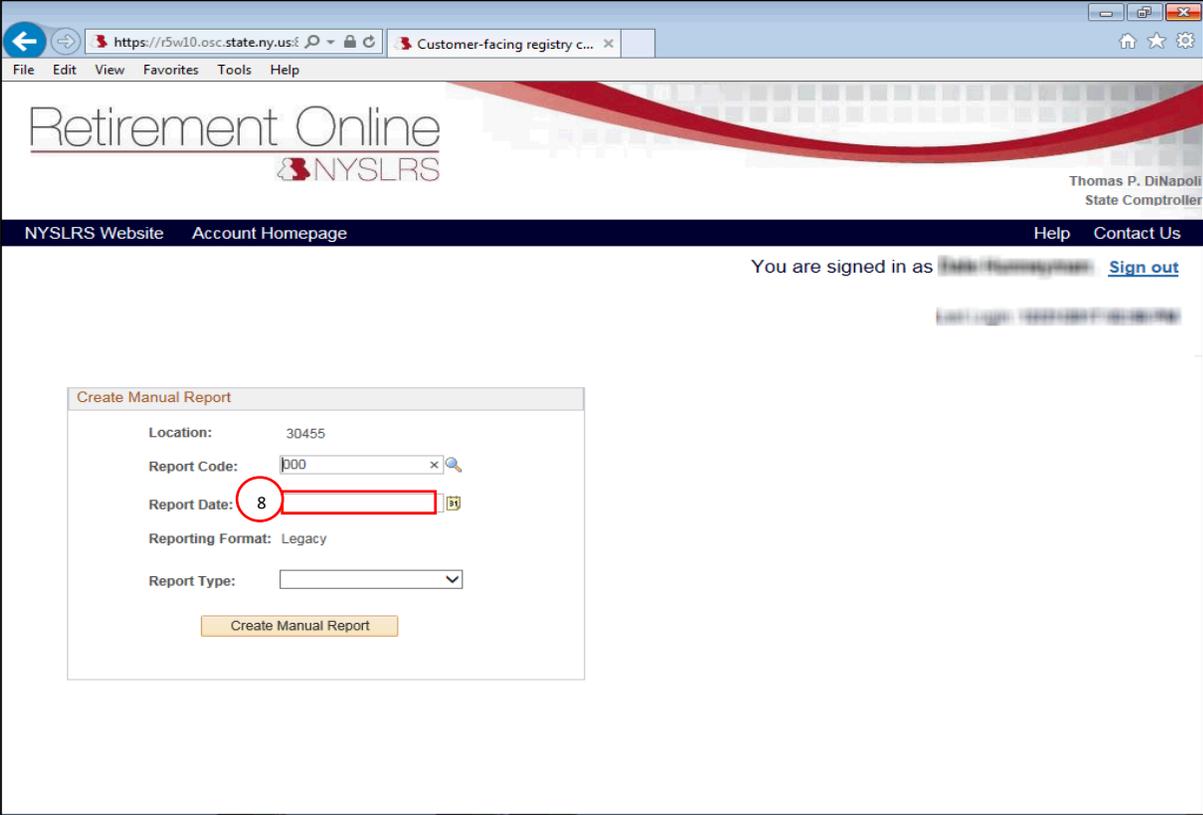
| Step         | Action                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |             |               |                        |               |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
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| <p>3.</p>    | <p>The 'Look Up Location Code' pop-up will appear. Click the <b>Location Code</b> link for the location that you want to report.</p> <p><b>Note:</b> If you report for multiple locations, you will have more than one employer location listed.</p> |  <p>The screenshot shows the Retirement Online website interface. A 'Look Up Location' pop-up window is open, displaying search results for 'TOWN OF ALEXANDRIA'. The location code '30455' is highlighted in the pop-up. A red circle with the number '3' is placed over the location code in the pop-up. The background shows a table of reports with columns for Report Date, Report ID, Report Status, Report Form, Contributions, Post Tax Contributions, and Loan Payments.</p> <table border="1"> <thead> <tr> <th>Report Date</th> <th>Report ID</th> <th>Report Status</th> <th>Report Form</th> <th>Contributions</th> <th>Post Tax Contributions</th> <th>Loan Payments</th> </tr> </thead> <tbody> <tr> <td>1 08/31/2017</td> <td>201712304551</td> <td>Posted</td> <td>Legacy</td> <td></td> <td>\$156.00</td> <td></td> </tr> <tr> <td>2 07/31/2017</td> <td>201712304552</td> <td>Posted</td> <td>Legacy</td> <td>Adjustment</td> <td></td> <td></td> </tr> <tr> <td>3 05/31/2017</td> <td>201711304553</td> <td>Initiated</td> <td>Legacy</td> <td>Regular</td> <td>\$166.00</td> <td>\$19.3</td> </tr> <tr> <td>4 04/30/2017</td> <td>201711304552</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>\$10.00</td> <td>\$100.0</td> </tr> <tr> <td>5 07/31/2017</td> <td>201711304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>\$298.07</td> <td>\$95.0</td> </tr> </tbody> </table> | Report Date | Report ID     | Report Status          | Report Form   | Contributions | Post Tax Contributions | Loan Payments | 1 08/31/2017 | 201712304551 | Posted | Legacy |  | \$156.00 |  | 2 07/31/2017 | 201712304552 | Posted | Legacy | Adjustment |  |  | 3 05/31/2017 | 201711304553 | Initiated | Legacy | Regular | \$166.00 | \$19.3 | 4 04/30/2017 | 201711304552 | Posted | Legacy | Regular | \$10.00 | \$100.0 | 5 07/31/2017 | 201711304551 | Posted | Legacy | Regular | \$298.07 | \$95.0 |
| Report Date  | Report ID                                                                                                                                                                                                                                            | Report Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Report Form | Contributions | Post Tax Contributions | Loan Payments |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
| 1 08/31/2017 | 201712304551                                                                                                                                                                                                                                         | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Legacy      |               | \$156.00               |               |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
| 2 07/31/2017 | 201712304552                                                                                                                                                                                                                                         | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Legacy      | Adjustment    |                        |               |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
| 3 05/31/2017 | 201711304553                                                                                                                                                                                                                                         | Initiated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Legacy      | Regular       | \$166.00               | \$19.3        |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
| 4 04/30/2017 | 201711304552                                                                                                                                                                                                                                         | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Legacy      | Regular       | \$10.00                | \$100.0       |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |
| 5 07/31/2017 | 201711304551                                                                                                                                                                                                                                         | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Legacy      | Regular       | \$298.07               | \$95.0        |               |                        |               |              |              |        |        |  |          |  |              |              |        |        |            |  |  |              |              |           |        |         |          |        |              |              |        |        |         |         |         |              |              |        |        |         |          |        |

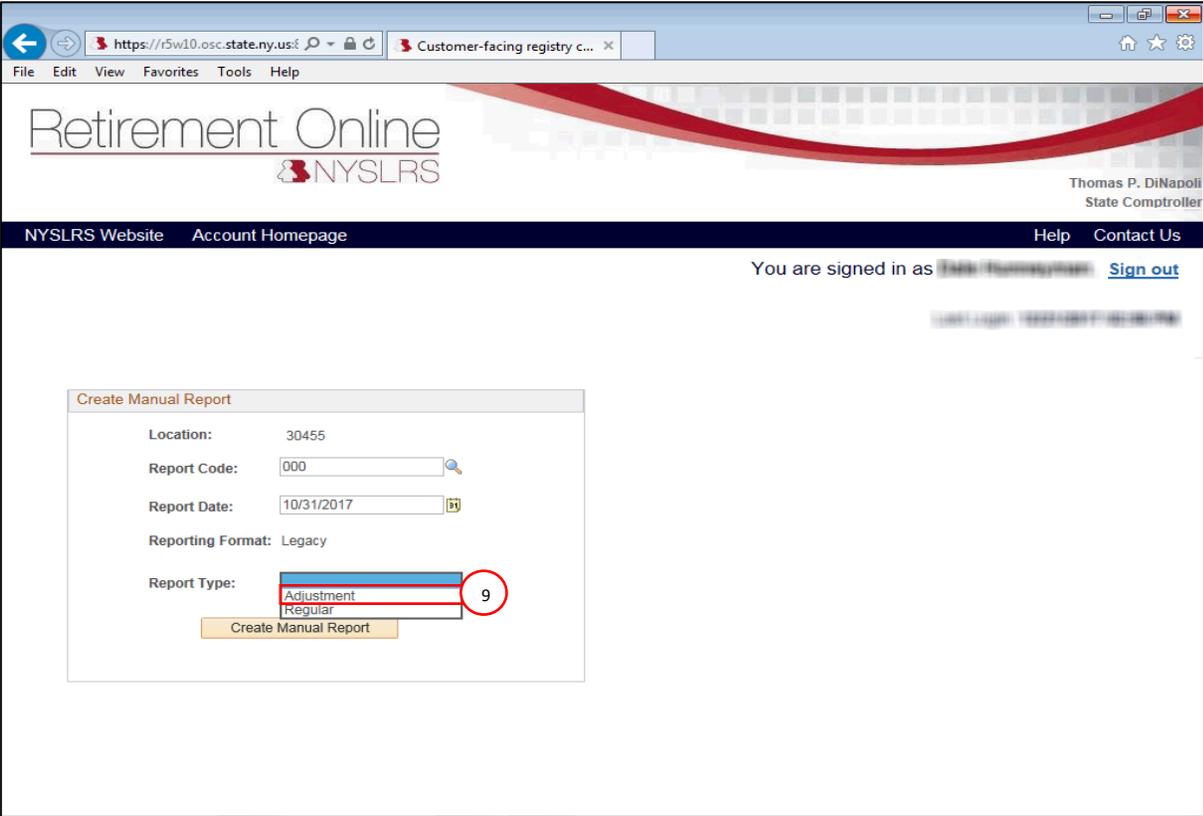
| Step         | Action                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |               |             |               |               |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
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| 4.           | <p>Click the <b>Go</b> button to bring up information related to the selected location code on the <i>Employer Reporting Dashboard</i> page.</p> <p><b>Go</b></p> |  <p>The screenshot shows the Retirement Online NYSLRS website interface. At the top, the browser address bar displays 'https://r5w10.osc.state.ny.us:...' and the page title is 'Customer-facing registry c...'. The website header includes the NYSLRS logo and the name 'Thomas P. DiNapoli, State Comptroller'. Below the header, there are navigation links for 'NYSLRS Website', 'Account Homepage', 'Help', and 'Contact Us'. A user is signed in as 'John Thompson' with a 'Sign out' link. A search bar contains the location code '30455' and the text 'TOWN OF ALEXANDRIA'. A 'Go' button is highlighted with a red circle and the number '4'. Other buttons include 'Create Manual Report' and 'File Upload'. Below the search bar is a table titled 'Reports' with the following data:</p> <table border="1"> <thead> <tr> <th>Report Date</th> <th>Report ID</th> <th>Report Status</th> <th>Report Format</th> <th>Report Type</th> <th>Days</th> <th>Earnings</th> <th>Pre Tax Contributions</th> <th>Post Tax Contributions</th> <th>Loan Payments</th> </tr> </thead> <tbody> <tr> <td>1 08/31/2017</td> <td>201712304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$23,200.00</td> <td>\$156.00</td> <td></td> <td></td> </tr> <tr> <td>2 07/31/2017</td> <td>201712304552</td> <td>Posted</td> <td>Legacy</td> <td>Adjustment</td> <td>15.00</td> <td>\$5,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 05/31/2017</td> <td>201711304553</td> <td>Initiated</td> <td>Legacy</td> <td>Regular</td> <td>66.00</td> <td>\$17,205.00</td> <td>\$166.00</td> <td></td> <td>\$19.3</td> </tr> <tr> <td>4 04/30/2017</td> <td>201711304552</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>10.00</td> <td>\$1,000.00</td> <td>\$10.00</td> <td></td> <td>\$100.0</td> </tr> <tr> <td>5 07/31/2017</td> <td>201711304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$53,500.00</td> <td>\$298.07</td> <td></td> <td>\$95.0</td> </tr> </tbody> </table> | Report Date   | Report ID   | Report Status | Report Format | Report Type           | Days                   | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments | 1 08/31/2017 | 201712304551 | Posted | Legacy | Regular | 40.00 | \$23,200.00 | \$156.00 |  |  | 2 07/31/2017 | 201712304552 | Posted | Legacy | Adjustment | 15.00 | \$5,000.00 |  |  |  | 3 05/31/2017 | 201711304553 | Initiated | Legacy | Regular | 66.00 | \$17,205.00 | \$166.00 |  | \$19.3 | 4 04/30/2017 | 201711304552 | Posted | Legacy | Regular | 10.00 | \$1,000.00 | \$10.00 |  | \$100.0 | 5 07/31/2017 | 201711304551 | Posted | Legacy | Regular | 40.00 | \$53,500.00 | \$298.07 |  | \$95.0 |
| Report Date  | Report ID                                                                                                                                                         | Report Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Report Format | Report Type | Days          | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 1 08/31/2017 | 201712304551                                                                                                                                                      | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Regular     | 40.00         | \$23,200.00   | \$156.00              |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 2 07/31/2017 | 201712304552                                                                                                                                                      | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Adjustment  | 15.00         | \$5,000.00    |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 3 05/31/2017 | 201711304553                                                                                                                                                      | Initiated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Legacy        | Regular     | 66.00         | \$17,205.00   | \$166.00              |                        | \$19.3        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 4 04/30/2017 | 201711304552                                                                                                                                                      | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Regular     | 10.00         | \$1,000.00    | \$10.00               |                        | \$100.0       |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 5 07/31/2017 | 201711304551                                                                                                                                                      | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Regular     | 40.00         | \$53,500.00   | \$298.07              |                        | \$95.0        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |

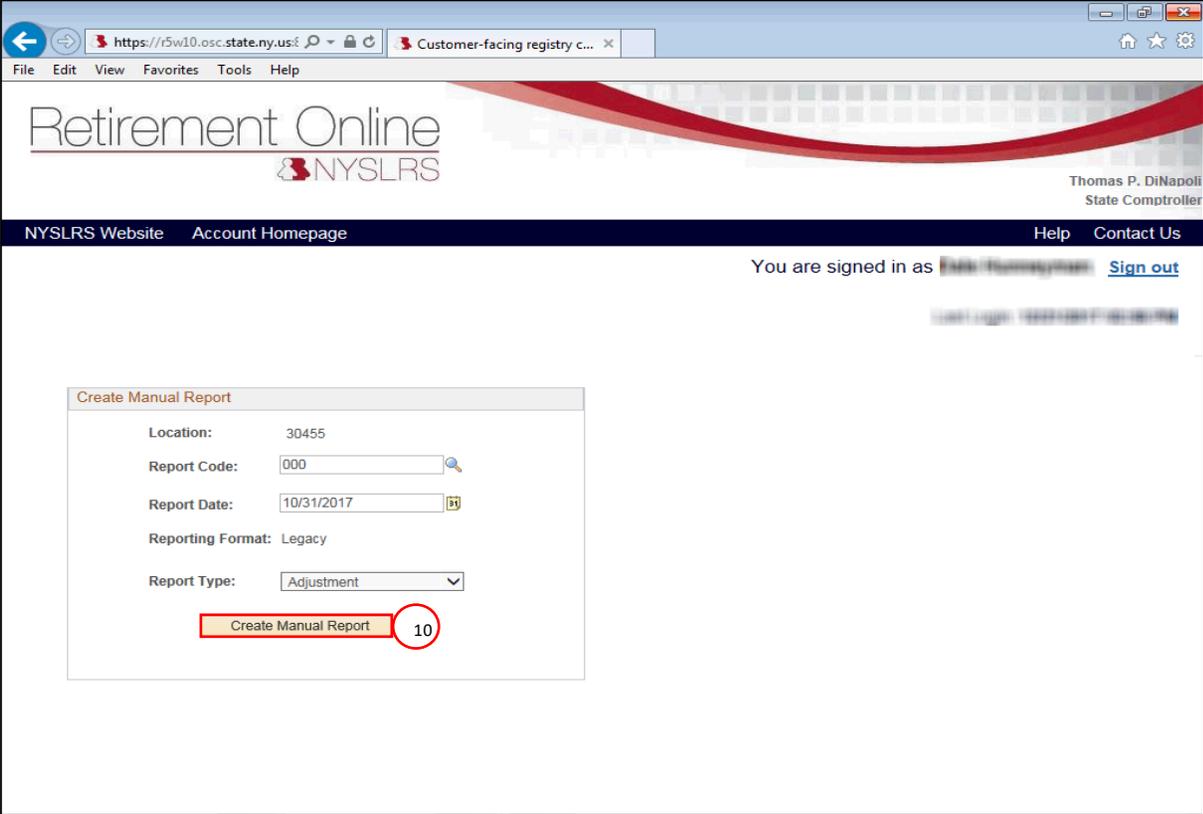
| Step         | Action                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |               |             |               |               |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
|--------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|-------------|---------------|---------------|-----------------------|------------------------|---------------|-----------------------|------------------------|---------------|--------------|--------------|--------|--------|---------|-------|-------------|----------|--|--|--------------|--------------|--------|--------|------------|-------|------------|--|--|--|--------------|--------------|-----------|--------|---------|-------|-------------|----------|--|--------|--------------|--------------|--------|--------|---------|-------|------------|---------|--|---------|--------------|--------------|--------|--------|---------|-------|-------------|----------|--|--------|
| 5.           | To create a report, click <b>Create Manual Report.</b><br><div style="border: 1px solid black; padding: 2px; display: inline-block;">Create Manual Report</div> |  <p>The screenshot shows the Retirement Online NYSLRS website interface. At the top, there is a navigation bar with 'NYSLRS Website', 'Account Homepage', 'Help', and 'Contact Us'. Below this, a user is signed in as 'John Thompson' with a 'Sign out' link. A search bar shows the location 'TOWN OF ALEXANDRIA'. A red box highlights the 'Create Manual Report' button, which is also circled with a red '5'. Below the search bar is a 'Reports' table with the following data:</p> <table border="1"> <thead> <tr> <th>Report Date</th> <th>Report ID</th> <th>Report Status</th> <th>Report Format</th> <th>Report Type</th> <th>Days</th> <th>Earnings</th> <th>Pre Tax Contributions</th> <th>Post Tax Contributions</th> <th>Loan Payments</th> </tr> </thead> <tbody> <tr> <td>1 08/31/2017</td> <td>201712304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$23,200.00</td> <td>\$156.00</td> <td></td> <td></td> </tr> <tr> <td>2 07/31/2017</td> <td>201712304552</td> <td>Posted</td> <td>Legacy</td> <td>Adjustment</td> <td>15.00</td> <td>\$5,000.00</td> <td></td> <td></td> <td></td> </tr> <tr> <td>3 05/31/2017</td> <td>201711304553</td> <td>Initiated</td> <td>Legacy</td> <td>Regular</td> <td>66.00</td> <td>\$17,205.00</td> <td>\$166.00</td> <td></td> <td>\$19.3</td> </tr> <tr> <td>4 04/30/2017</td> <td>201711304552</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>10.00</td> <td>\$1,000.00</td> <td>\$10.00</td> <td></td> <td>\$100.0</td> </tr> <tr> <td>5 07/31/2017</td> <td>201711304551</td> <td>Posted</td> <td>Legacy</td> <td>Regular</td> <td>40.00</td> <td>\$53,500.00</td> <td>\$298.07</td> <td></td> <td>\$95.0</td> </tr> </tbody> </table> | Report Date   | Report ID   | Report Status | Report Format | Report Type           | Days                   | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments | 1 08/31/2017 | 201712304551 | Posted | Legacy | Regular | 40.00 | \$23,200.00 | \$156.00 |  |  | 2 07/31/2017 | 201712304552 | Posted | Legacy | Adjustment | 15.00 | \$5,000.00 |  |  |  | 3 05/31/2017 | 201711304553 | Initiated | Legacy | Regular | 66.00 | \$17,205.00 | \$166.00 |  | \$19.3 | 4 04/30/2017 | 201711304552 | Posted | Legacy | Regular | 10.00 | \$1,000.00 | \$10.00 |  | \$100.0 | 5 07/31/2017 | 201711304551 | Posted | Legacy | Regular | 40.00 | \$53,500.00 | \$298.07 |  | \$95.0 |
| Report Date  | Report ID                                                                                                                                                       | Report Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Report Format | Report Type | Days          | Earnings      | Pre Tax Contributions | Post Tax Contributions | Loan Payments |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 1 08/31/2017 | 201712304551                                                                                                                                                    | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 40.00         | \$23,200.00   | \$156.00              |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 2 07/31/2017 | 201712304552                                                                                                                                                    | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Adjustment  | 15.00         | \$5,000.00    |                       |                        |               |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 3 05/31/2017 | 201711304553                                                                                                                                                    | Initiated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Legacy        | Regular     | 66.00         | \$17,205.00   | \$166.00              |                        | \$19.3        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 4 04/30/2017 | 201711304552                                                                                                                                                    | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 10.00         | \$1,000.00    | \$10.00               |                        | \$100.0       |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |
| 5 07/31/2017 | 201711304551                                                                                                                                                    | Posted                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Legacy        | Regular     | 40.00         | \$53,500.00   | \$298.07              |                        | \$95.0        |                       |                        |               |              |              |        |        |         |       |             |          |  |  |              |              |        |        |            |       |            |  |  |  |              |              |           |        |         |       |             |          |  |        |              |              |        |        |         |       |            |         |  |         |              |              |        |        |         |       |             |          |  |        |

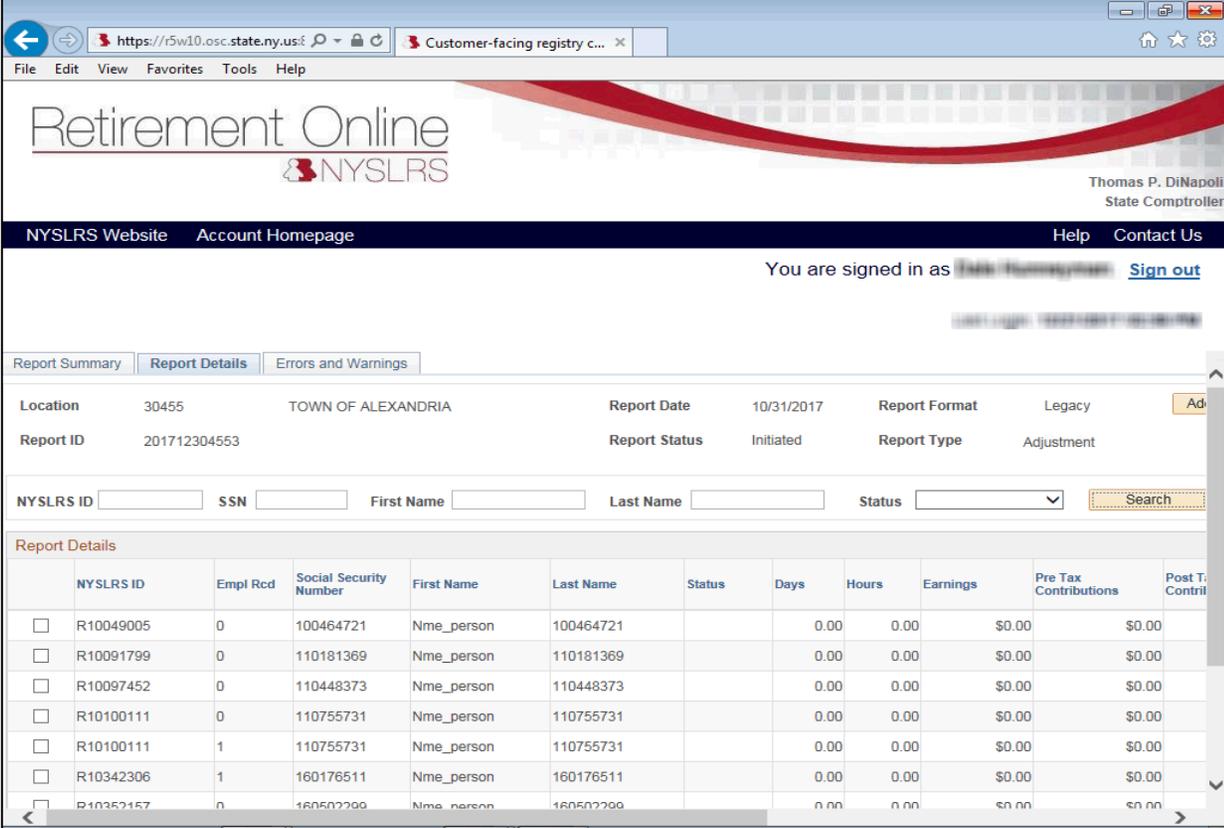
| Step      | Action                                                                                                                                                                                                                                                                                                |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>6.</p> | <p>The <i>Create Manual Report</i> page will appear. The Location Code will carry over from the <i>Employer Reporting Dashboard</i> page. Click the <b>Look Up</b> icon next to the <b>Report Code</b> field.</p>  |

| Step       | Action                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
|------------|------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-------------|-----|-------------|-----|----------|-----|----------|-----|----------|-----|----------|-----|----------|-----|----------|-----|-------------|-----|----------|-----|----------|-----|----------|-----|----------------------|-----|----------|-----|--------------------------|-----|----------|-----|---------------------|-----|----------|-----|----------|-----|----------|-----|---------------|-----|----------|-----|----------|-----|----------------------|-----|----------|-----|--------------------------|-----|----------|
| 7.         | A 'Look Up Report Code' pop-up box will appear. Click the <b>Report Code</b> link. |  <p>The screenshot shows a web browser window with the URL <a href="https://r5w10.osc.state.ny.us/">https://r5w10.osc.state.ny.us/</a>. The page title is "Retirement Online" and the logo for "NYS" is visible. A "Look Up Report Code" pop-up box is open, displaying search results. The search criteria are "Department" and "begins with". The search results table has the following data:</p> <table border="1"> <thead> <tr> <th>Department</th> <th>Description</th> </tr> </thead> <tbody> <tr> <td>000</td> <td>ERS General</td> </tr> <tr> <td>001</td> <td>001-HIST</td> </tr> <tr> <td>002</td> <td>002-HIST</td> </tr> <tr> <td>003</td> <td>003-HIST</td> </tr> <tr> <td>005</td> <td>005-HIST</td> </tr> <tr> <td>006</td> <td>006-HIST</td> </tr> <tr> <td>009</td> <td>009-HIST</td> </tr> <tr> <td>010</td> <td>ERS Monthly</td> </tr> <tr> <td>011</td> <td>011-HIST</td> </tr> <tr> <td>012</td> <td>012-HIST</td> </tr> <tr> <td>013</td> <td>013-HIST</td> </tr> <tr> <td>013</td> <td>ERS Quarterly Report</td> </tr> <tr> <td>014</td> <td>014-HIST</td> </tr> <tr> <td>014</td> <td>ERS Semi-annually Report</td> </tr> <tr> <td>015</td> <td>015-HIST</td> </tr> <tr> <td>015</td> <td>ERS Annually Report</td> </tr> <tr> <td>016</td> <td>016-HIST</td> </tr> <tr> <td>018</td> <td>018-HIST</td> </tr> <tr> <td>019</td> <td>019-HIST</td> </tr> <tr> <td>020</td> <td>PFERS Monthly</td> </tr> <tr> <td>021</td> <td>021-HIST</td> </tr> <tr> <td>023</td> <td>023-HIST</td> </tr> <tr> <td>023</td> <td>P&amp;F Quarterly Report</td> </tr> <tr> <td>024</td> <td>024-HIST</td> </tr> <tr> <td>024</td> <td>P&amp;F Semi-Annually Report</td> </tr> <tr> <td>025</td> <td>025-HIST</td> </tr> </tbody> </table> <p>The first row (000 ERS General) is highlighted in red. A red circle with the number "7" is placed next to the first row of the table. In the background, there is a "Create Manual Report" form with fields for Location (30455), Report Code, Report Date, Reporting Format (Legacy), and Report Type.</p> | Department | Description | 000 | ERS General | 001 | 001-HIST | 002 | 002-HIST | 003 | 003-HIST | 005 | 005-HIST | 006 | 006-HIST | 009 | 009-HIST | 010 | ERS Monthly | 011 | 011-HIST | 012 | 012-HIST | 013 | 013-HIST | 013 | ERS Quarterly Report | 014 | 014-HIST | 014 | ERS Semi-annually Report | 015 | 015-HIST | 015 | ERS Annually Report | 016 | 016-HIST | 018 | 018-HIST | 019 | 019-HIST | 020 | PFERS Monthly | 021 | 021-HIST | 023 | 023-HIST | 023 | P&F Quarterly Report | 024 | 024-HIST | 024 | P&F Semi-Annually Report | 025 | 025-HIST |
| Department | Description                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 000        | ERS General                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 001        | 001-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 002        | 002-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 003        | 003-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 005        | 005-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 006        | 006-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 009        | 009-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 010        | ERS Monthly                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 011        | 011-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 012        | 012-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 013        | 013-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 013        | ERS Quarterly Report                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 014        | 014-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 014        | ERS Semi-annually Report                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 015        | 015-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 015        | ERS Annually Report                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 016        | 016-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 018        | 018-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 019        | 019-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 020        | PFERS Monthly                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 021        | 021-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 023        | 023-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 023        | P&F Quarterly Report                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 024        | 024-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 024        | P&F Semi-Annually Report                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |
| 025        | 025-HIST                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |            |             |     |             |     |          |     |          |     |          |     |          |     |          |     |          |     |             |     |          |     |          |     |          |     |                      |     |          |     |                          |     |          |     |                     |     |          |     |          |     |          |     |               |     |          |     |          |     |                      |     |          |     |                          |     |          |

| Step | Action                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8.   | <p>Click in the <b>Report Date</b> field and enter the Report Date using the MM/DD/YYYY format.</p> <div data-bbox="266 354 564 396" style="border: 1px solid black; width: 142px; height: 26px; margin-bottom: 10px;"></div> <p><b>Note:</b> You can also use the <b>Choose a Date</b> icon.</p> |  <p>The screenshot shows a web browser window with the URL <a href="https://r5w10.osc.state.ny.us/">https://r5w10.osc.state.ny.us/</a>. The page title is "Retirement Online NYSLRS" and it identifies Thomas P. DiNapoli as the State Comptroller. The user is signed in as "Data Homeowner" with a "Sign out" link. The main content area features a "Create Manual Report" form with the following fields: "Location" (30455), "Report Code" (p00), "Report Date" (8), "Reporting Format" (Legacy), and "Report Type" (dropdown). A "Create Manual Report" button is at the bottom of the form. The "8" in the "Report Date" field is circled in red.</p> |

| Step      | Action                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>9.</p> | <p>The <b>Report Format</b> defaults to “Regular.” Select the <b>Report Type</b> drop-down field to select the report type.</p>  <p><b>Note:</b> There are two options in this drop-down list: Adjustment or Regular.</p>  |

| Step      | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>10</p> | <p>Once you have filled in all required fields, click <b>Create Manual Report</b>.</p> <p><b>Create Manual Report</b></p>  <p>The screenshot shows a web browser window with the URL https://r5w10.osc.state.ny.us. The page title is "Retirement Online NYSLRS" and it identifies Thomas P. DiNapoli as the State Comptroller. The user is signed in as "Mike Thompson" with a "Sign out" link. The main content area features a "Create Manual Report" form with the following fields: Location (30455), Report Code (000), Report Date (10/31/2017), Reporting Format (Legacy), and Report Type (Adjustment). A "Create Manual Report" button is highlighted with a red box and a circled "10".</p> |

| Step                     | Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |          |                        |            |                        |            |           |        |          |                       |                 |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|------------------------|------------|------------------------|------------|-----------|--------|----------|-----------------------|-----------------|-----------------------|-----------------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|--------------------------|-----------|---|-----------|------------|-----------|--|--|------|------|--------|--------|
| <p>11</p>                | <p>The <i>Report Details</i> Page will appear. All active employees for your organization will be listed here.</p> <p>The next step will be to add the earnings and contributions details for each employee that requires adjustment, which can be found in the Enter Data for a Manual Monthly Legacy Report guide.</p> <p>You have successfully completed creating a manual legacy adjustment report.</p>  <table border="1" data-bbox="661 738 1885 1031"> <thead> <tr> <th></th> <th>NYSLRS ID</th> <th>Empl Rcd</th> <th>Social Security Number</th> <th>First Name</th> <th>Last Name</th> <th>Status</th> <th>Days</th> <th>Hours</th> <th>Earnings</th> <th>Pre Tax Contributions</th> <th>Post T. Contrib</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/></td> <td>R10049005</td> <td>0</td> <td>100464721</td> <td>Nme_person</td> <td>100464721</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10091799</td> <td>0</td> <td>110181369</td> <td>Nme_person</td> <td>110181369</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10097452</td> <td>0</td> <td>110448373</td> <td>Nme_person</td> <td>110448373</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10100111</td> <td>0</td> <td>110755731</td> <td>Nme_person</td> <td>110755731</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10100111</td> <td>1</td> <td>110755731</td> <td>Nme_person</td> <td>110755731</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10342306</td> <td>1</td> <td>160176511</td> <td>Nme_person</td> <td>160176511</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> <tr> <td><input type="checkbox"/></td> <td>R10352157</td> <td>0</td> <td>160502299</td> <td>Nme_person</td> <td>160502299</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td>\$0.00</td> <td>\$0.00</td> </tr> </tbody> </table> |          | NYSLRS ID              | Empl Rcd   | Social Security Number | First Name | Last Name | Status | Days     | Hours                 | Earnings        | Pre Tax Contributions | Post T. Contrib | <input type="checkbox"/> | R10049005 | 0 | 100464721 | Nme_person | 100464721 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10091799 | 0 | 110181369 | Nme_person | 110181369 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10097452 | 0 | 110448373 | Nme_person | 110448373 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10100111 | 0 | 110755731 | Nme_person | 110755731 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10100111 | 1 | 110755731 | Nme_person | 110755731 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10342306 | 1 | 160176511 | Nme_person | 160176511 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 | <input type="checkbox"/> | R10352157 | 0 | 160502299 | Nme_person | 160502299 |  |  | 0.00 | 0.00 | \$0.00 | \$0.00 |
|                          | NYSLRS ID                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Empl Rcd | Social Security Number | First Name | Last Name              | Status     | Days      | Hours  | Earnings | Pre Tax Contributions | Post T. Contrib |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10049005                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0        | 100464721              | Nme_person | 100464721              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10091799                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0        | 110181369              | Nme_person | 110181369              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10097452                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0        | 110448373              | Nme_person | 110448373              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10100111                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0        | 110755731              | Nme_person | 110755731              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10100111                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1        | 110755731              | Nme_person | 110755731              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10342306                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 1        | 160176511              | Nme_person | 160176511              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |
| <input type="checkbox"/> | R10352157                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 0        | 160502299              | Nme_person | 160502299              |            |           | 0.00   | 0.00     | \$0.00                | \$0.00          |                       |                 |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |                          |           |   |           |            |           |  |  |      |      |        |        |